

WELWYN HATFIELD BOROUGH COUNCIL

Report as at :

30 September 16

**BUDGET MONITORING SUMMARY BY SERVICE AREA 2016/17**

Original Budget 2016/17 £	Description	Current Budget 2016/17 £	Variance to Original £	Forecast Outturn 2016/17 £	Variance to Current £
1,232,750	Head of Law and Administration	1,295,260	(62,510)	1,295,260	0
1,094,500	Head of Public Health & Protection	1,095,690	(1,190)	1,079,380	16,310
366,850	Governance Directorate	366,850	0	366,850	0
<b>2,694,100</b>	<b>Director (Governance)</b>	<b>2,757,800</b>	<b>(63,700)</b>	<b>2,741,490</b>	<b>16,310</b>
(130)	Head Of Resources	71,910	(72,040)	464,650	(392,740)
4,644,180	Head of Environment	4,619,110	25,070	4,538,100	81,010
336,370	Finance & Operations Directorate	346,980	(10,610)	346,980	0
<b>4,980,420</b>	<b>Director (Finance and Operations)</b>	<b>5,038,000</b>	<b>(57,580)</b>	<b>5,349,730</b>	<b>(311,730)</b>
1,994,560	Head of Planning	1,997,640	(3,080)	1,997,640	0
2,709,300	Head of Policy & Culture	2,825,660	(116,360)	2,825,660	0
1,684,760	Head of Housing & Community	1,680,170	4,590	1,663,870	16,300
463,130	Strategy & Development Directorate	463,130	0	463,130	0
<b>6,851,750</b>	<b>Director (Strategy and Development)</b>	<b>6,966,600</b>	<b>(114,850)</b>	<b>6,950,300</b>	<b>16,300</b>
<b>654,430</b>	<b>Chief Executive</b>	<b>516,210</b>	<b>138,220</b>	<b>516,210</b>	<b>0</b>
(328,055)	Less Interest & Investment Income	(328,055)	0	(328,055)	0
499,000	Plus interest payable on finance leases	499,000	0	499,000	0
<b>15,351,645</b>	<b>Net General Fund Expenditure</b>	<b>15,449,555</b>	<b>(97,910)</b>	<b>15,728,675</b>	<b>(279,120)</b>
<b>Taxation and non-specific grant income and expenditure</b>					
(9,304,185)	Income from Council Tax	(9,304,185)	0	(9,304,185)	0
(1,306,990)	Revenue support grant	(1,306,990)	0	(1,306,990)	0
(2,664,022)	Business Rates Baseline	(2,664,022)	0	(2,664,022)	0
(1,441,540)	Additional Retained Business Rates Income	(1,441,540)	0	(1,441,540)	0
(2,243,183)	New Homes Grant	(2,243,183)	0	(2,243,183)	0
(875,000)	Plus/Less collection fund deficit/(surplus)	(875,000)	0	(875,000)	0
(501,159)	Business Rates Related Grants	(501,159)	0	(501,159)	0
(78,242)	Transition Grant	(78,242)	0	(78,242)	0
957,820	NNDR Levy payment	941,710	16,110	941,710	0
0	Localised Council Tax Support Admin Subsidy Grant	(132,030)	132,030	(132,030)	0
<b>Other Operating Expenditure</b>					
1,544,088	Parish Precepts	1,544,088	0	1,544,088	0
66,346	Payment to Parishes for Council Tax Support	66,346	0	66,346	0
<b>(494,422)</b>	<b>Net Total before movements in reserves</b>	<b>(544,652)</b>	<b>50,230</b>	<b>(265,532)</b>	<b>(279,120)</b>
<b>Other Movements in reserves</b>					
263,113	Contribution (from) / to Strategic reserves for one-offs	263,113	0	263,113	0
0	Contribution (from) / to Resources earmarked reserves	(1,260)	1,260	(20,990)	19,730
231,309	Contribution (from) / to Building Control	231,309	0	231,309	0
0	Contribution (from) / to Hackney Carriages	(21,160)	21,160	(21,160)	0
<b>0</b>	<b>Contribution (from) / to GF balances</b>	<b>(72,650)</b>	<b>72,650</b>	<b>186,740</b>	<b>(259,390)</b>
7,968,548	General Fund balance at 1st April	7,968,548	0	7,968,548	0
0	Movement in year	72,650	(72,650)	(186,740)	259,390
<b>7,968,548</b>	<b>Balance as at 30 September 16</b>	<b>8,041,198</b>	<b>(72,650)</b>	<b>7,781,808</b>	<b>259,390</b>
<b>Ringfenced and Strategic reserves</b>					
2,193,440	balance at 1st April	2,193,440	0	2,193,440	0
494,422	Movement in year	472,002	22,420	452,272	19,730
<b>2,687,862</b>	<b>Balance as at 30 September 16</b>	<b>2,665,442</b>	<b>22,420</b>	<b>2,645,712</b>	<b>19,730</b>
10,161,988	Total reserve balance at 1st April	10,161,988	0	10,161,988	0
494,422	Movement in year	544,652	(50,230)	265,532	279,120
<b>10,656,410</b>	<b>Balance as at 30 September 16</b>	<b>10,706,640</b>	<b>(50,230)</b>	<b>10,427,520</b>	<b>279,120</b>

**Director (Governance) - 2016-17 Period 6 variances****Governance Directorate****Support Services**

Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
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**Controllable Costs**

Employees	358,320	358,320	0	358,320	0
Transport Related	2,590	2,590	0	2,590	0
Supplies and Services	5,940	5,940	0	5,940	0
	<b>366,850</b>	<b>366,850</b>	<b>0</b>	<b>366,850</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

None

**Forecasted Outturn Changes**

None

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**Director (Governance) - 2016-17 Period 6 variances****Head of Law and Administration**

<b>DIRECT SERVICES</b>	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	289,040	299,660	(10,620)	299,660	0
Premises Related	13,270	13,270	0	13,270	0
Transport Related	21,290	21,290	0	21,290	0
Supplies and Services	489,980	489,980	0	489,980	0
Third Party Payments	14,000	14,000	0	14,000	0
Income	(573,860)	(573,860)	0	(573,860)	0
	<b>253,720</b>	<b>264,340</b>	<b>(10,620)</b>	<b>264,340</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

Members Admin - transfer from Corporate redundancy budget (10,620)

**Forecasted Outturn Changes**

None

**(10,620)**

**0**

**Director (Governance) - 2016-17 Period 6 variances****Head of Law and Administration****Support Services**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	1,126,540	1,176,400	(49,860)	1,176,400	0
Premises Related	3,670	3,670	0	3,670	0
Transport Related	15,440	15,440	0	15,440	0
Supplies and Services	248,940	250,970	(2,030)	250,970	0
Third Party Payments	126,070	126,070	0	126,070	0
Income	(541,630)	(541,630)	0	(541,630)	0
	<b>979,030</b>	<b>1,030,920</b>	<b>(51,890)</b>	<b>1,030,920</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

Human Resources - transfer from Corporate redundancy budget	(27,580)
Legal Services Manager funding - transfer from Corporate Projects	(20,310)
Redundancy costs - transfer from Corporate Projects	(1,970)
Facilitation services for HR interviews - transfer from Corporate Projects	(1,520)
Advice on governance and housing matters - transfer from Corporate Projects	(510)

**Forecasted Outturn Changes**

None

**Non- Controllable costs**

None

(51,890)0

**Director (Governance) - 2016-17 Period 6 variances****Head of Public Health & Protection**

<b>DIRECT SERVICES</b>	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	1,237,610	1,228,800	8,810	1,216,020	12,780
Premises Related	1,650	1,650	0	1,650	0
Transport Related	24,160	24,160	0	24,160	0
Supplies and Services	105,800	115,800	(10,000)	122,070	(6,270)
Third Party Payments	36,020	36,020	0	36,020	0
Income	(310,740)	(310,740)	0	(320,540)	9,800
	<b>1,094,500</b>	<b>1,095,690</b>	<b>(1,190)</b>	<b>1,079,380</b>	<b>16,310</b>

**Virements (officer agreed budget transfers)**

Training expenses - from Head of Resources (Corporate Property) (1,190)

**Forecasted Outturn Changes**

Employee savings - vacant post	12,780
Increased income	3,530
	<b>(1,190)</b>
	<b>16,310</b>

**Director (Finance & Operations) - 2016-17 Period 6 variances****Finance & Operations Directorate****Support Services**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	330,330	340,940	(10,610)	340,940	0
Transport Related	2,250	2,250	0	2,250	0
Supplies and Services	3,790	3,790	0	3,790	0
	<b>336,370</b>	<b>346,980</b>	<b>(10,610)</b>	<b>346,980</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

Redundancy costs - transfer from Corporate Projects

(10,610)

**Forecasted Outturn Changes**

None

**Non- Controllable costs**

None

(10,610)0

**Director (Finance & Operations) - 2016-17 Period 6 variances****Head of Resources****DIRECT SERVICES**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	420,870	319,580	101,290	750,580	(431,000)
Premises Related	810,080	806,000	4,080	811,000	(5,000)
Transport Related	2,030	2,030	0	2,030	0
Supplies and Services	644,750	694,060	(49,310)	724,460	(30,400)
Third Party Payments	2,017,080	2,018,340	(1,260)	2,018,340	0
Transfer Payments	39,876,460	39,924,580	(48,120)	40,700,030	(775,450)
Income	(46,138,170)	(46,229,460)	91,290	(47,111,500)	882,040
	<b>(2,366,900)</b>	<b>(2,464,870)</b>	<b>97,970</b>	<b>(2,105,060)</b>	<b>(359,810)</b>

**Virements (officer agreed budget transfers)**

Redundancy costs - transfer to Finance, Human Resources & Members Admin	100,000
Salaries - transfer to Accounting Services	22,820
Utilities	11,500
Responsive and Planned maintenance	4,580
Salaries - transfer to Financial Management	2,490
Salaries - transfer from Estates	(20,020)
Land surveys at 1-9 Town Centre - transfer from Corporate Projects	(5,180)

**Changes to be agreed - Cabinet 6th September**

Fraud and Error Reduction Incentive Scheme funding	13,840
Weltech - Increased rental income	12,050
Universal Credit funding from DWP	5,590
Reduction in Housing Benefit Administration Subsidy	(26,440)
Increased bank charges	(22,000)
Grant expenditure from 2015-16	(1,260)

**Forecasted Outturn Changes**

Garages - increased rental income	35,000
Fraud and Error Reduction Incentive Scheme funding	16,910
Universal Credit funding from DWP	8,510
Additional grants	8,180
Weltech - Increased rental income	4,670
Estates - increased rental income	2,800
Gosling Pension Liability	(431,000)
Housing Benefit Software Maintenance	(4,880)
	<b>97,970</b>
	<b>(359,810)</b>

**Director (Finance & Operations) - 2016-17 Period 6 variances****Head of Resources**

<b>Support Services</b>	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	1,773,950	1,852,850	(78,900)	1,852,850	0
Premises Related	678,710	681,020	(2,310)	700,750	(19,730)
Transport Related	13,640	13,640	0	13,640	0
Supplies and Services	839,570	918,020	(78,450)	931,220	(13,200)
Third Party Payments	778,000	795,970	(17,970)	795,970	0
Income	(1,564,950)	(1,572,570)	7,620	(1,572,570)	0
Income (Insurance recharge)	(152,150)	(152,150)	0	(152,150)	0
	<b>2,366,770</b>	<b>2,536,780</b>	<b>(170,010)</b>	<b>2,569,710</b>	<b>(32,930)</b>

**Virements (officer agreed budget transfers)**

Salaries - transfer to Garages	20,020
Training expenses - to Head of Public Health & Protection (Health & Safety)	1,190
Responsive and Planned maintenance	1,130
Finance - transfer from Corporate redundancy budget	(61,800)
Ransomware virus software - transfer from Corporate Projects	(33,000)
Housing Trust reception works - transfer from Corporate Projects	(30,000)
Salaries - transfer from Garages	(22,820)
Salaries - transfer from Client services	(17,970)
Redundancy costs - transfer from Corporate Projects	(10,000)
Utilities	(3,440)
Training expenses - from Responsive and Planned maintenance	(3,000)
Salaries - transfer from Treasury Management	(2,490)
Survey and installation of flagpole at Campus East - transfer from Corporate Projects	(1,630)

**Changes to be agreed - Cabinet 6th September**

Increased scanning costs	(3,820)
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**Forecasted Outturn Changes**

Campus East extension works funded from reserve	(19,730)
Upgrade costs of benefits system	(13,200)

**Non- Controllable costs**

Housing Trust recharge adjustment	(2,380)
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<b>(170,010)</b>	<b>(32,930)</b>
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**Director (Finance & Operations) - 2016-17 Period 6 variances****Head of Environment****DIRECT SERVICES**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	359,780	368,820	(9,040)	357,920	10,900
Premises Related	383,780	371,510	12,270	371,510	0
Transport Related	13,430	13,430	0	13,430	0
Supplies and Services	291,510	382,010	(90,500)	387,520	(5,510)
Third Party Payments	7,004,230	6,962,600	41,630	6,952,600	10,000
Income	(3,798,160)	(3,843,110)	44,950	(3,883,110)	40,000
	<b>4,254,570</b>	<b>4,255,260</b>	<b>(690)</b>	<b>4,199,870</b>	<b>55,390</b>

**Virements (officer agreed budget transfers)**

Responsive and Planned maintenance	9,150
Utilities	380
Salaries - transfer from Client services	(7,790)
Redundancy costs - transfer from Corporate Projects	(1,250)

**Changes to be agreed - Cabinet 6th September**

Fly-Tipping Action Plan	(130,000)
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**Approved Changes - Cabinet 4th August**

Serco indexation saving	129,630
Use of garage to store play equipment	(810)

**Forecasted Outturn Changes**

Car parks - Increased season tickets income	40,000
Employee savings - vacant post	10,900
Dog Control - reduction in payments to contractors	10,000
Savings on software maintenance	5,000
Net increase in bank charges	(10,510)
	<b>(690)</b>
	<b>55,390</b>

**Director (Finance & Operations) - 2016-17 Period 6 variances****Head of Environment****Support Services**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	423,230	397,470	25,760	374,850	22,620
Premises Related	1,800	1,800	0	1,800	0
Transport Related	15,390	15,390	0	15,390	0
Supplies and Services	21,280	21,280	0	18,280	3,000
Income	(72,090)	(72,090)	0	(72,090)	0
	<b>389,610</b>	<b>363,850</b>	<b>25,760</b>	<b>338,230</b>	<b>25,620</b>

**Virements (officer agreed budget transfers)**

Salaries - transfer to IT	17,970
Salaries - transfer to Street Wardens	7,790

**Forecasted Outturn Changes**

Employee savings - vacant post	22,620
Savings on software maintenance	3,000
	<b>25,760</b>
	<b>25,620</b>

**Director (Strategy & Development) - 2016-17 Period 6 variances****Strategy & Development Directorate****Support Services**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	448,440	448,440	0	448,440	0
Transport Related	3,030	3,030	0	3,030	0
Supplies and Services	11,660	11,660	0	11,660	0
	<b>463,130</b>	<b>463,130</b>	<b>0</b>	<b>463,130</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

None

**Forecasted Outturn Changes**

None

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**Director (Strategy & Development) - 2016-17 Period 6 variances****Head of Housing & Community****DIRECT SERVICES**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	917,970	933,750	(15,780)	908,980	24,770
Premises Related	16,360	11,770	4,590	20,240	(8,470)
Transport Related	13,460	13,460	0	13,460	0
Supplies and Services	938,850	962,730	(23,880)	962,730	0
Third Party Payments	17,000	17,000	0	17,000	0
Income	(218,880)	(258,540)	39,660	(258,540)	0
	<b>1,684,760</b>	<b>1,680,170</b>	<b>4,590</b>	<b>1,663,870</b>	<b>16,300</b>

**Virements (officer agreed budget transfers)**

High Ropes maintenance costs - to Head of Policy and Culture  
Utilities

5,000  
(410)

**Forecasted Outturn Changes**

Employee savings - vacant post  
Reversal of prior year Shop Mobility saving

24,770  
(8,470)

**4,590**

**16,300**

## Director (Strategy &amp; Development) - 2016-17 Period 6 variances

## Head of Planning

## DIRECT SERVICES

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	2,016,240	2,135,810	(119,570)	2,135,810	0
Premises Related	81,120	84,200	(3,080)	84,200	0
Transport Related	32,860	32,860	0	32,860	0
Supplies and Services	659,900	546,180	113,720	546,180	0
Third Party Payments	354,020	354,020	0	354,020	0
Income	(1,149,580)	(1,155,430)	5,850	(1,155,430)	0
	<b>1,994,560</b>	<b>1,997,640</b>	<b>(3,080)</b>	<b>1,997,640</b>	<b>0</b>

## Virements (officer agreed budget transfers)

Utilities			(2,080)		
Responsive and Planned maintenance			(1,000)		

## Forecasted Outturn Changes

None					
			<b>(3,080)</b>		<b>0</b>

**Director (Strategy & Development) - 2016-17 Period 6 variances****Head of Policy and Culture**

<b>DIRECT SERVICES</b>	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	1,533,710	1,533,710	0	1,495,340	38,370
Premises Related	821,850	867,430	(45,580)	872,290	(4,860)
Transport Related	2,500	2,500	0	2,500	0
Supplies and Services	1,660,930	1,731,710	(70,780)	2,080,160	(348,450)
Third Party Payments	61,380	61,380	0	61,380	0
Income	(2,397,650)	(2,397,650)	0	(2,712,590)	314,940
	<b>1,682,720</b>	<b>1,799,080</b>	<b>(116,360)</b>	<b>1,799,080</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

High Rope costs - transfer from Corporate Projects	(18,940)
Responsive and Planned maintenance	(10,860)
Mill Green Museum feasibility study - transfer from Corporate Projects	(7,000)
Utilities	(5,950)
High Ropes maintenance costs - from Head of Housing & Sommmunity	(5,000)

**Approved Changes - Cabinet 2nd March**

Revenue costs relating to Moneyhole Lane Pavilion	(24,610)
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**Approved Changes - Cabinet 4th October**

Increase in Finesse Management Fee	(44,000)
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**Forecasted Outturn Changes**

None					
			<b>(116,360)</b>		<b>0</b>

**Director (Strategy & Development) - 2016-17 Period 6 variances****Head of Policy and Culture****Support Services**

	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	427,550	427,550	0	427,550	0
Premises Related	890	890	0	890	0
Transport Related	980	980	0	980	0
Supplies and Services	131,260	131,260	0	131,260	0
Third Party Payments	578,650	578,650	0	578,650	0
Income	(112,750)	(112,750)	0	(112,750)	0
	<b>1,026,580</b>	<b>1,026,580</b>	<b>0</b>	<b>1,026,580</b>	<b>0</b>

**Virements (officer agreed budget transfers)**

None

**Forecasted Outturn Changes**

None

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## Chief Executive - 2016-17 Period 6 variances

## Chief Executive's Unit

DIRECT SERVICES	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Supplies and Services	425,800	258,320	167,480	258,320	0
	<b>425,800</b>	<b>258,320</b>	<b>167,480</b>	<b>258,320</b>	<b>0</b>

## Virements (officer agreed budget transfers)

Corporate Projects - transfer to Head of Resources (Ransomware virus software)	33,000
Corporate Projects - transfer to Head of Resources (Campus East reception)	30,000
Corporate Projects - transfer to Chief Executive's Unit (Redundancy costs)	25,550
Corporate Projects - transfer to Head of Law and Admin (Legal Services Manager)	20,310
Corporate Projects - transfer to Head of Policy and Culture (High Rope costs)	18,940
Corporate Projects - transfer to Finance & Operations Directorate (Redundancy costs)	10,620
Corporate Projects - transfer to Head of Resources (Redundancy costs)	10,000
Corporate Projects - transfer to Head of Policy and Culture (MGM feasibility study)	7,000
Corporate Projects - transfer to Head of Resources (Land surveys at 1-9 Town Centre)	5,180
Corporate Projects - transfer to Head of Law and Administration (Redundancy costs)	1,970
Corporate Projects - transfer to Head of Resources (Flag pole)	1,630
Corporate Projects - transfer to Head of Law and Administration (Facilitation services for I)	1,520
Corporate Projects - transfer to Head of Environment (Redundancy costs)	1,250
Corporate Projects - transfer to Head of Law and Administration (Advice on governance a	510

## Forecasted Outturn Changes

None

<b>167,480</b>	<b>0</b>
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## Chief Executive's Unit

Support Services	Original Budget 2016/17 £	Current Budget 2016/17 £	Variance to Original £	Forecasted Outturn 2016/17 £	Variance to Current £
<b>Controllable Costs</b>					
Employees	219,370	248,630	(29,260)	248,630	0
Transport Related	1,370	1,370	0	1,370	0
Supplies and Services	20,190	20,190	0	20,190	0
Income	(12,300)	(12,300)	0	(12,300)	0
	<b>228,630</b>	<b>257,890</b>	<b>(29,260)</b>	<b>257,890</b>	<b>0</b>

## Virements (officer agreed budget transfers)

Redundancy costs - transfer from Corporate Projects	(25,550)
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## Changes to be agreed - Cabinet 6th September

Spinal point increase	(3,710)
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## Forecasted Outturn Changes

None

<b>(29,260)</b>	<b>0</b>
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Summary of Growth and Savings	2016/17	Position At		
	General Fund £	31 Jul 16	31 Aug 16	30 Sep 16
<b>Ongoing items</b>				
Total Growth	703,460	183,830	227,890	332,580
Total Savings	(1,136,230)	(302,440)	(356,680)	(447,480)
<b>Total Ongoing items</b>	<b>(432,770)</b>	<b>(118,610)</b>	<b>(128,790)</b>	<b>(114,900)</b>
<b>One-offs</b>				
Total Growth - one-offs	755,000	115,450	159,470	300,760
<b>Total</b>	<b>322,230</b>	<b>(3,160)</b>	<b>30,680</b>	<b>185,860</b>

Growth allocated to priorities (as per Budget Book pg154)	General Fund £	31 Jul 16	31 Aug 16	30 Sep 16
	Priority 1 Maintain a safe and healthy community	8,830	2,940	3,680
Priority 2 Protect and enhance the environment	244,500	72,450	90,560	110,680
Priority 3 Meet the borough's housing needs	0	0	0	0
Priority 4 Help build a strong local economy	55,700	3,750	3,750	3,850
Priority 5 Engage with our communities and provide value for money	394,430	104,690	129,900	213,630
	<b>703,460</b>	<b>183,830</b>	<b>227,890</b>	<b>332,580</b>

Savings/Reductions allocated to priorities	General Fund £	31 Jul 16	31 Aug 16	30 Sep 16
	Priority 1 Maintain a safe and healthy community	(45,700)	(33,700)	(35,200)
Priority 2 Protect and enhance the environment	(59,400)	(9,790)	(12,260)	(14,700)
Priority 3 Meet the borough's housing needs	(34,000)	(11,330)	(14,170)	(17,000)
Priority 4 Help build a strong local economy	(210,000)	(90,000)	(97,500)	(135,000)
Priority 5 Engage with our communities and provide value for money	(787,130)	(157,620)	(197,550)	(244,080)
	<b>(1,136,230)</b>	<b>(302,440)</b>	<b>(356,680)</b>	<b>(447,480)</b>

One-off Growth allocated to priorities	General Fund £	31 Jul 16	31 Aug 16	30 Sep 16
	Priority 1 Maintain a safe and healthy community	0	0	0
Priority 2 Protect and enhance the environment	240,000	8,570	43,010	83,150
Priority 3 Meet the borough's housing needs	0	0	0	0
Priority 4 Help build a strong local economy	60,000	14,500	14,500	22,130
Priority 5 Engage with our communities and provide value for money	455,000	92,380	101,960	195,480
	<b>755,000</b>	<b>115,450</b>	<b>159,470</b>	<b>300,760</b>

**Strategy & Development - Ongoing GROWTH items**

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
SD_PC_1617_G2 - New Queue Management System for Campus Ea	5	3,600	3,500	3,500	3,500	42004/7600	Annual bill has been paid
SD_PC_1617_G3 - Upgrade to the Lagan 3C System	5	1,500	0	0	0	42004/7600	
<b>Head of Policy &amp; Culture</b>		<b>5,100</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>		
SD_HC_1617_G1 - Landlord Accreditation Scheme funding support	1	8,830	2,940	3,680	4,420	82004/6025	
<b>Head of Housing &amp; Community</b>		<b>8,830</b>	<b>2,940</b>	<b>3,680</b>	<b>4,420</b>		
SD_PLA_1617_G1 - Economic Development Costs	4	15,000	1,420	1,420	1,520	46097/6019	
<b>Head of Planning</b>		<b>15,000</b>	<b>1,420</b>	<b>1,420</b>	<b>1,520</b>		
<b>TOTAL Ongoing GROWTH</b>		<b>28,930</b>	<b>7,860</b>	<b>8,600</b>	<b>9,440</b>		

**Strategy & Development - SAVINGS & Efficiencies**

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
SD_PLA_1617_EFF1 - Review following replacement of Fastsuite	5	(60,130)	(20,040)	(25,050)	(30,070)	10001/5/6/6013	
FO_PLA_1617_EFF3 - Car park resurfacing at Sherradswood	2	(1,000)	(330)	(420)	(500)	24002/6082	
FO_PLA_1617_EFF4 - Car park resurfacing at Mardley Heath	2	(1,000)	(330)	(420)	(500)	24028/6082	
<b>Head of Planning</b>		<b>(62,130)</b>	<b>(20,700)</b>	<b>(25,890)</b>	<b>(31,070)</b>		
SD_PC_1617_EFF2 - Complete a service review	5	(20,000)	(6,670)	(8,330)	(10,000)	10001/5/6/7602	
SD_PC_1617_EFF3 - Finesse Efficiency Savings	1	(16,000)	(5,330)	(6,670)	(8,000)	46068/6416	
SD_PC_1617_EFF4 - Netcall Telephonetics Project	5	(12,500)	(4,170)	(5,210)	(6,250)	50002/7600	
<b>Head of Policy &amp; Culture</b>		<b>(48,500)</b>	<b>(16,170)</b>	<b>(20,210)</b>	<b>(24,250)</b>		
SD_HC_1617_EFF1 - Houses of Multiple Occupation mandatory licen	1	(27,700)	(27,700)	(27,700)	(27,700)	82002/6025	
SD_HC_1617_EFF2 - Housing Needs	3	(34,000)	(11,330)	(14,170)	(17,000)	46068/6204	
SD_HC_1617_EFF4 - CCTV	1	(2,000)	(670)	(830)	(1,000)	24035/6608	
<b>Head of Housing &amp; Community</b>		<b>(63,700)</b>	<b>(39,700)</b>	<b>(42,700)</b>	<b>(45,700)</b>		
<b>TOTAL EFFICIENCIES</b>		<b>(174,330)</b>	<b>(76,570)</b>	<b>(88,800)</b>	<b>(101,020)</b>		

Finance & Operations Department - Ongoing **GROWTH** items

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
FO_ENV_1617_G1 - Mixed Recyclables Income reduction	2	61,000	20,330	25,420	20,500	82612/6481	Current forecast is that £20k less than the total is required
FO_ENV_1617_G2 - Net cost of Civil Enforcement Officers	2	50,000	16,670	20,830	25,000	50002/82003/6070	
FO_ENV_1617_G3 - Newspapers recycling income reduction	2	24,000	8,000	10,000	24,000	82603/6481	
FO_ENV_1617_G4 - In-Cab IT	2	5,000	0	0	0	46009/6481	
FO_ENV_1617_G7 - Additional grass cut	2	100,000	27,450	34,310	41,180	50002/6420	
FO_ENV_1617_G5 - Play Area App	2	3,000	0	0	0	42004/6421	
FO_ENV_1617_G6 - Permit Scheme	2	1,500	0	0	0	42004/6071	Actual price for additional grass cut is £82,350
<b>Head of Environment</b>		<b>244,500</b>	<b>72,450</b>	<b>90,560</b>	<b>110,680</b>		
FO_RES_1617_G1 - Housing Benefit administration grant reduction	5	25,860	8,620	10,780	12,930	80004/6740	Grant reduced by a further £26k than budgeted
FO_RES_1617_G2 - One off support for Private Businesses in Hatfield To	4	40,700	2,330	2,330	2,330	50001/6770	
FO_RES_1617_G3 - Cease provision of a hosted data centre to South Bu	5	10,000	3,330	4,170	5,000	82004/7711	
FO_RES_1617_G4 - Replacement backup SAN	5	5,000	0	0	0	42023/7711	
FO_RES_1617_G5 - Security software	5	4,500	0	0	0	42004/7711	
FO_RES_1617_G8 - Microsoft Enterprise Agreement	5	71,500	0	0	58,540	42024/7711	
<b>Head of Resources</b>		<b>157,560</b>	<b>14,280</b>	<b>17,280</b>	<b>78,800</b>		Further maintenance costs from Steria expected
CORP_1617_G1 - Single Tier State Pension – National insurance implicat	5	150,000	50,000	62,500	75,000	10005/6724	
CORP_1617_G4 - Triennial pension valuation	5	107,700	35,900	44,880	53,850	10006/6724	
<b>Corporate</b>		<b>257,700</b>	<b>85,900</b>	<b>107,380</b>	<b>128,850</b>		
<b>TOTAL Ongoing GROWTH</b>		<b>659,760</b>	<b>172,630</b>	<b>215,220</b>	<b>318,330</b>		

Finance & Operations- **One-off GROWTH** items

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
CORP_1617_OG1 - Corporate Projects	5	350,000	30,580	40,160	94,980	46097/6100	Used to fund redundancy costs
CORP_1617_OG2 - Early Retirement Costs	5	100,000	61,800	61,800	100,000	14017/6775	
<b>Corporate</b>		<b>450,000</b>	<b>92,380</b>	<b>101,960</b>	<b>194,980</b>		
FO_RES_1617_OG1 - Hatfield Town Centre renovation	4	30,000	14,500	14,500	22,130	46097/6770	
FO_RES_1617_OG2 - Hatfield Town Centre renovation - fees	4	30,000	0	0	0	46097/6770	
FO_RES_1617_OG3 - Single Person Discount (SPD) review across Herts	5	5,000	0	0	500	46080/7709	
<b>Head of Resources Total</b>		<b>65,000</b>	<b>14,500</b>	<b>14,500</b>	<b>22,630</b>		
SD_PLA_1617_OG1 - Local Plan & CIL Examinations	2	120,000	8,570	8,570	23,400	46097/6012	
SD_PLA_1617_OG2 - Local Development Framework	2	80,000	0	34,440	59,750	46100/6012	
SD_PLA_1617_OG3 - WGC Estate Management Scheme	2	40,000	0	0	0	46080/6013	
<b>Head of Planning</b>		<b>240,000</b>	<b>8,570</b>	<b>43,010</b>	<b>83,150</b>		
<b>TOTAL One-Off GROWTH</b>		<b>755,000</b>	<b>115,450</b>	<b>159,470</b>	<b>300,760</b>		

Finance & Operations - **SAVINGS & Efficiencies**

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
CORP_1617_EFF3 - Restructure services	5	(300,000)	0	0	0	TBC	
<b>Total Corporate One-Off Efficiencies</b>		<b>(300,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
FO_ENV_1617_EFF2 - Car Park income	4	(90,000)	(30,000)	(37,500)	(45,000)	82002/6050/6052/6054	An additional £45k has been added to the forecast outturn Will not be known until year end
FO_ENV_1617_EFF3 - Alternative Financial Model income	2	(30,000)	0	0	0	82008/6480	
FO_ENV_1617_EFF4 - Recycling Bank Emptying Scheme	2	(15,000)	(5,000)	(6,250)	(7,500)	50002/6481	
FO_ENV_1617_EFF5 - Southway Cemetery Mausoleum	5	(14,000)	(2,400)	(2,800)	(3,750)	82060/6486	
FO_ENV_1617_EFF6 - Dog Control costs	2	(12,400)	(4,130)	(5,170)	(6,200)	50002/6484	
FO_ENV_1617_EFF7 - Rental Income for use of Tewin Road depot	5	(7,500)	0	(750)	(7,500)	82402/6499	
<b>Head of Environment</b>		<b>(168,900)</b>	<b>(41,530)</b>	<b>(52,470)</b>	<b>(69,950)</b>		
FO_RES_1617_E1 - Rationalisation of Office Accommodation	5	(176,650)	(58,880)	(73,600)	(88,330)	Various/7720/7723	Income on target - bills charged quarterly Income on target - bills charged quarterly
FO_RES_1617_E2 - Rationalisation of Office Accommodation	5	(115,100)	(38,370)	(47,960)	(57,550)	46097/7720	
FO_RES_1617_E3 - Estates income - commercial and garage portfolio	4	(70,000)	(35,000)	(35,000)	(52,500)	Various/Various	
FO_RES_1617_E4 - Estates income - Hatfield Town Centre flats	4	(50,000)	(25,000)	(25,000)	(37,500)	82402/6770	
FO_RES_1617_E5 - Provision of Services to Broxbourne Borough Council	5	(50,000)	(16,670)	(20,830)	(25,000)	Various/6747	
FO_RES_1617_E6 - External Audit Fees	5	(20,000)	(6,670)	(8,330)	(10,000)	46066/6721	
<b>Head of Resources</b>		<b>(481,750)</b>	<b>(180,590)</b>	<b>(210,720)</b>	<b>(270,880)</b>		
<b>TOTAL EFFICIENCIES</b>		<b>(950,650)</b>	<b>(222,120)</b>	<b>(263,190)</b>	<b>(340,830)</b>		

**Governance Department - Ongoing GROWTH items**

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
GOV_GOV_1617_G1 - Governance Services Review	5	8,770	2,920	3,650	4,390	10001/7301	
GOV_GOV_1617_G2 - PSN Requirements - implications for mem	5	6,000	420	420	420	42023/6311	
<b>Head of Law &amp; Administration</b>		<b>14,770</b>	<b>3,340</b>	<b>4,070</b>	<b>4,810</b>		
<b>TOTAL Ongoing GROWTH</b>		<b>14,770</b>	<b>3,340</b>	<b>4,070</b>	<b>4,810</b>		

**Governance Department - SAVINGS & Efficiencies**

Description	Corporate Priority	2016/17 £	Position At			Code	Comments
			31 Jul 16	31 Aug 16	30 Sep 16		
GOV_LA_1617_EFF1 - Room Hire	5	(11,250)	(3,750)	(4,690)	(5,630)	26003/7306	
<b>Head of Law &amp; Administration</b>		<b>(11,250)</b>	<b>(3,750)</b>	<b>(4,690)</b>	<b>(5,630)</b>		
<b>TOTAL EFFICIENCIES</b>		<b>(11,250)</b>	<b>(3,750)</b>	<b>(4,690)</b>	<b>(5,630)</b>		

## RISK and OPPORTUNITIES SUMMARY - as at 30 September 2016

Type of Variance	Risks	Opportunities	Directorate	Comments
One Off		319,311	Corporate	Salaries - Under spend year to date
One Off		45,900	Corporate	Investment Interest - above budget interest has been received in the first 6 months of the year and as balances continue to be high. This may change depending on the impact on markets since the Brexit referendum.
One Off	(15,711)		Strategy & Development	Planning Fee income - Higher total income as 16/17 actual includes £31k fees relating to prior year.
<b>Total One Off</b>	<b>(15,711)</b>	<b>365,211</b>		
Potentially Ongoing		37,821	Finance & Operations	Garages & Weltech Income - Rental occupancy higher than budget year to date
Potentially Ongoing		14,679	Finance & Operations	Penalty Charge Notices Income - demand higher than budgeted level
Potentially Ongoing		10,594	Corporate	Car allowances - demand led
Current Total Ongoing	0	63,094		
<b>Grossed Up Ongoing</b>	<b>0</b>	<b>126,189</b>		
<b>Grand Total</b>		<b>475,690</b>		<b>Net potential favourable movement to current forecast position</b>
Profiling		66,962	Finance & Operations	Estates Income - This is likely to improve as with previous years due to the sale of freehold reversions
Profiling		58,991	Corporate	Outside Printing - Printing at Campus West will increase as bills for the panto are paid.
Profiling		57,849	Corporate	Utilities - This will likely be used through the winter months
Profiling		45,471	Finance & Operations	Planned Maintenance Programme
Profiling		33,254	Governance	Postal Charges
Profiling		31,941	Strategy & Development	Planning Policy - Spend on local plan will increase as the year goes on and consultations take place.
Profiling		15,906	Finance & Operations	Recycling Contract Payments excluding Serco.
Profiling		15,729	Finance & Operations	Season Ticket Income
Profiling		10,941	Finance & Operations	Photocopier Costs - delay in quarterly bills
Profiling	(122,626)		Finance & Operations	IT & Telephones
Profiling	(77,787)		Finance & Operations	Recycling income credits - delayed receipts due to verification of weights collected.
Profiling	(12,335)		Finance & Operations	Cemeteries Burial Income - higher demand in winter months
Profiling	(23,470)		Strategy & Development	Campus West - all high risk areas due to demand led nature of the business
Total Profiling	(200,413)	337,044		
Projected Year End Impact	0	0		

## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for CORPORATE BUDGETS

Item	Risk Consideration	Head of Service	Full Year		Year to date Current Budget £	Year to date Actual		Variance to year to date current budget		Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £		£	as % of Current budget 2016/17	Brackets = adverse		
								£	%	
Investment interest	This budget is affected by variations in interest rates and capital spending and receipts	Tim Neill	328,055	328,055	164,030	209,930	63.99%	45,900	27.98%	
Outside Printing	Concern expressed on unit costs, fifth year of new contract arrangements	Paul Underwood	203,260	203,260	101,630	42,639	20.98%	58,991	58.05%	
IT Consumables	Costs quickly spiral & can lead to budget pressures.	All	23,450	23,450	11,725	4,899	20.89%	6,826	58.21%	Saving used to fund increased photocopying costs
Car Allowances	Demand Led	All	117,810	117,810	58,905	48,311	41.01%	10,594	17.99%	
Salaries (General Fund) (excludes wages and other employee costs)	Members agree staffing structure, National Pay awards agreed after budget set. No control over costs like National Insurance Contributions	All	10,976,760	10,670,790	5,335,395	5,016,084	45.70%	319,311	5.98%	
Utilities - Electricity	Subjected to market influences although existing contract was renewed October 2012 through LASER group	All	309,170	309,170	110,347	100,093	32.37%	10,255	9.29%	
Utilities - Gas	Subjected to market influences although existing contract was renewed October 2012 through LASER group	All	220,990	220,990	75,177	27,583	12.48%	47,595	63.31%	

## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for FINANCE &amp; OPERATIONS

Item	Risk Consideration	Head of Service	Full Year		Year to date Current Budget £	Year to date Actual		Variance to year to date current budget		Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £		£	as % of Current budget 2016/17	Brackets = adverse		
								£	%	
IT - Hardware & Software purchases & maintenance	Constant update of existing packages and increasing costs of maintenance.	Tim Neill	390,000	390,000	195,000	277,497	71.15%	(82,497)	(42.31%)	Overpend against profile is being reviewed to ensure expenditure will be on target by year end
Telephone Network Charges	New technology leading to increased costs. Usage control	Tim Neill	168,000	168,000	84,000	124,129	73.89%	(40,129)	(47.77%)	Overpend against profile is being reviewed to ensure expenditure will be on target by year end
Photocopier costs	Increased usage, additional copiers.	Tim Neill	68,650	68,650	34,325	23,384	34.06%	10,941	31.87%	



## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for FINANCE &amp; OPERATIONS

Item	Risk Consideration	Head of Service	Full Year		Year to date Current Budget £	Year to date				Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £		Actual		Variance to year to date current budget		
						£	as % of Current budget 2016/17	Brackets = adverse	No brackets = favourable	
							£	%		
Recycling Credits & Sales Income	Variable budget based upon collection rates & commodity selling prices. Impact of ARRC on public.	Durk Reyner	731,400	731,400	187,070	109,283	14.94%	(77,787)	(41.58%)	Income can be at least two months behind as weights / collections confirmed with carriers.
Recycling Contract Payments excluding Serco.	Variable budget based on collection rates & commodity selling prices	Durk Reyner	25,500	25,500	12,750	(3,156)	(12.38%)	15,906	124.75%	Contractors are behind with invoicing the Council. With some bills that have been accounted for for last financial year still not received.
Penalty Charge Notices - Income	Demand Led - income relation to contractors fees	Durk Reyner	255,000	255,000	127,500	142,179	55.76%	14,679	11.51%	
Penalty Charge Notices Contractors Fees	Variable budget due to demand & numbers of PCN's issued, impact of new contract, (Jan 2012)	Durk Reyner	427,920	427,920	142,640	142,636	33.33%	4	0.00%	
Parking Fee Income	Demand led, impact of ANPR system & competition from other providers.	Durk Reyner	1,035,760	1,035,760	464,170	468,833	45.26%	4,663	1.00%	
Season Ticket Income	Demand led	Durk Reyner	232,520	272,520	136,260	151,989	65.37%	15,729	11.54%	
Cemeteries - Burial Income	Demand led budget, competition from local crematorium	Durk Reyner	173,020	173,020	86,510	74,175	42.87%	(12,335)	(14.26%)	



## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for FINANCE &amp; OPERATIONS

Item	Risk Consideration	Head of Service	Full Year		Year to date Current Budget £	Year to date Actual		Variance to year to date current budget		Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £		£	as % of Current budget 2016/17	Brackets = adverse		
								£	%	
Estates - Rental Income	Estimates based upon 95% occupancy. Impact on revenue budget if economy goes into recession.	Tim Neill	2,422,180	2,427,180	1,792,438	1,859,400	76.77%	66,962	3.74%	
General Fund Garages - Income	Demand led - budget includes 5% void rate.	Tim Neill	2,114,270	2,149,270	1,074,635	1,078,111	50.99%	3,476	0.32%	
Weltech - Income	Effect of economical downturn - budget includes 12.5% void rate.	Tim Neill	397,860	402,530	194,669	229,014	57.56%	34,345	17.64%	Occupancy in September 100.0% - target is 87.5%
Planned Maintenance Programme	Delivery of the programme as priorities change.	Tim Neill	328,800	328,800	164,400	118,929	36.17%	45,471	27.66%	

## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for STRATEGY &amp; DEVELOPMENT

Item	Risk Consideration	Head of Service	Full Year		Year to date Current Budget £	Year to date		Variance to year to date current budget		Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £		Actual		Brackets = adverse No brackets = favourable		
						£	as % of Current budget 2016/17	£	%	
Planning Fees Income	Demand Led	Colin Haigh	572,410	572,410	286,205	270,494	47.26%	(15,711)	(5.49%)	
Building Control Expenditure	Service is ring-fenced current balance is a deficit of £252k.	Colin Haigh	374,880	374,880	194,995	170,645	45.52%	24,350	12.49%	Building Control is currently in a period of transition to a new company comprised of seven Hertfordshire boroughs
Building Control Income	Demand Led	Colin Haigh	376,650	376,650	188,325	378,800	100.57%	190,475	101.14%	Building Control is currently in a period of transition to a new company comprised of seven Hertfordshire boroughs
Planning Policy - Project expenditure	Incinerator appeal - spiralling legal costs	Colin Haigh	133,990	133,990	66,995	24,697	18.43%	42,298	63.14%	
Planning Policy Local Development Framework	Unknown costs of enquiry consultation period extended Scheme costs extended to future years	Colin Haigh	98,790	98,790	49,395	59,752	60.48%	(10,357)	(20.97%)	

## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for STRATEGY &amp; DEVELOPMENT

Item	Risk Consideration	Head of Service	Full Year		Year to date Current Budget £	Year to date				Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £		Actual		Variance to year to date current budget		
						£	as % of Current budget 2016/17	£	%	
Campus West - Employee Costs (including salaries and wages)	If staff are not multi-functional very easy to overspend in peak usage times.	Paul Underwood	1,355,310	1,316,940	658,470	662,646	48.89%	(4,176)	(0.63%)	
Campus West - Catering Income	Demand led, affected by price weather & programme of events.	Paul Underwood	793,450	688,360	282,090	278,745	35.13%	(3,344)	(1.19%)	
Campus West - Food & Beverage Supplies	Demand led and potential stock control issues	Paul Underwood	261,250	327,240	134,103	137,611	52.67%	(3,508)	(2.62%)	
Campus West - Cinema Income	Demand led, affected by price weather & programme of events.	Paul Underwood	580,120	967,180	403,024	401,007	69.12%	(2,017)	(0.50%)	
Campus West - Film Hire	Programme of events to fulfil community expectations not necessarily to maximise income	Paul Underwood	171,730	439,190	183,010	183,103	106.62%	(93)	(0.05%)	
Campus West - Rollercity Income	Demand led, affected by price weather & programme of events.	Paul Underwood	364,160	347,610	172,727	165,707	45.50%	(7,020)	(4.06%)	
Campus West - Soft Play Income	Demand led, affected by price weather & programme of events.	Paul Underwood	146,420	172,630	79,772	74,103	50.61%	(5,669)	(7.11%)	
Campus West - Other Income	Demand led, affected by price weather & programme of events.	Paul Underwood	244,780	268,090	112,995	123,881	50.61%	10,886	9.63%	
Campus West - Equipment purchase	Used for responsive and planned purchases	Paul Underwood	90,000	90,000	45,000	53,527	59.47%	(8,527)	(18.95%)	Large upfront production costs for the panto to be held in December 2016

## BUDGET RISK and ACTIVITY MONITORING STATEMENT - as at 30 September 2016 for GOVERNANCE

Item	Risk Consideration	Head of Service	Full Year		Year to date					Action / comments
			Current Budget 2016/17 £	Forecasted Outturn 2016/17 £	Year to date Current Budget £	Actual		Variance to year to date current budget		
						£	as % of Current budget 2016/17	Brackets = adverse No brackets = favourable		
							£	%		
Local Land Charges Income	Demand led - Currently housing market in recession.	Margaret Martinus	81,730	81,730	40,865	44,258	54.15%	3,393	8.30%	
Postal Charges	Prices governed by PO new pricing policies on size & weight impacted on the authority	Margaret Martinus	174,000	174,000	87,000	53,746	30.89%	33,254	38.22%	

## Arrears by department at 30 September 2016

Department	1-30 Days Overdue	31-60 Days Overdue	61-90 Days Overdue	91-365 Days Overdue	365 Days Overdue	Total Outstanding
Community & Environmental Services	601.80	0.00	7.00	0.00	0.00	608.80
Environmental Health	1,041.00	-65.00	180.00	7,042.40	1,420.08	9,618.48
Planning Department	5,701.95	1,517.44	1,978.56	3,719.46	359.04	13,276.45
Cemetery Services	590.00	0.00	2,050.00	12,225.00	2,770.00	17,635.00
Parking Services	0.00	0.00	0.00	0.00	150.00	150.00
Landscape & Ecology	67.70	83.89	0.00	-64.66	-32.10	54.83
Recycling & Contract Services	539,001.96	1,105.91	0.00	5,248.14	-50.00	545,306.01
Housing & Community Services	150.00	307.14	0.00	585.00	-47.63	994.51
Rental Deposit Scheme	5,282.66	2,312.88	0.00	10,091.94	4,908.01	22,595.49
Campus West Entertainment	1,558.00	343.40	104.25	0.00	0.00	2,005.65
Mill Green Museum	0.00	0.00	922.50	0.00	0.00	922.50
Accounting Services	24,058.14	1,417.17	1,847.33	10,116.77	12,633.35	50,072.76
Benefits	131,704.16	0.00	-30.00	280.00	0.00	131,954.16
Financial Management	8.75	2,880.00	274.00	0.00	0.00	3,162.75
Insurance	8,942.07	0.00	0.00	0.00	302.14	9,244.21
Piper Alarm	17,138.01	1,368.90	0.00	3,734.37	-39.97	22,201.31
Shops/Units/Leases	516,369.15	-1,545.43	-207.11	32,145.14	25,777.04	572,538.79
Weltech Business Centre	0.00	2,508.59	701.98	481.59	-46.26	3,645.90
General fund garages	8,738.23	938.77	506.98	9,851.95	29,883.07	49,919.00
	<b>1,260,953.58</b>	<b>13,173.66</b>	<b>8,335.49</b>	<b>95,457.10</b>	<b>77,986.77</b>	<b>1,455,906.60</b>

		<b>Number of debts &amp; status</b>
Environmental Health	1,640.08	3 with legal credits
	-220.00	
	<b>1,420.08</b>	
Planning Department	359.04	1 with legal
Cemetery Services	1,260.00	1 with legal
	1,510.00	1 arrangements to pay
	<b>2,770.00</b>	
Parking Services	150.00	1 with legal
Landscape & Ecology	-32.10	credits
Recycling & Contract Services	-50.00	credits
Housing & Community Services	-47.63	credits
Rental Deposit Scheme	4,908.01	8 Housing Dealing
Accounting Services	6,882.51	2 car loans
	2,324.04	4 M Rescue scheme
	4,051.80	1 with legal
	-625.00	2 credits
	<b>12,633.35</b>	
Insurance	209.05	1 with legal
	-42.35	1 credits
	135.44	3 small balances
	<b>302.14</b>	
Piper Alarm	-39.97	credits
Shop/units/leases	14,420.69	5 legal
	1,062.00	1 HCC Dispute
	13,023.17	3 arrangements to pay
	-2,728.82	credits
	<b>25,777.04</b>	
Weltech Business Centre	-46.26	credits
General fund garages	32,466.62	167 various
	-2,583.55	95 credits
	<b>29,883.07</b>	
<b>Written off debt in 2015-16</b>	6,957.32	115
<b>Written off debt at 31st September 2016</b>	7,505.52	41

**Welwyn Hatfield Borough Council**  
**Budget Monitoring Statement**

Report as at:

Sep-16

**Housing Revenue Operating Account**

Original Budget 2016/17 £	Description	Current Budget 2016/17 £	Variance to Original £	Forecast Outturn 2016/17 £	Variance to Current £
49,426,180	Dwelling Rents	49,426,180	0	49,426,180	0
410,580	Non Dwelling Rents	410,580	0	410,580	0
1,167,970	Charges for Services and Facilities	1,167,970	0	1,167,970	0
657,500	Leaseholders Charges for Services	657,500	0	657,500	0
37,910	Contributions towards Expenditure	37,910	0	37,910	0
194,390	Supporting People Contribution	188,240	(6,150)	188,240	0
8,000	De Minimis Receipts	8,000	0	8,000	0
0	Non Fixed Asset Capital Receipts	0	0	0	0
<b>51,902,530</b>	<b>Total Income</b>	<b>51,896,380</b>	<b>(6,150)</b>	<b>51,896,380</b>	<b>0</b>
3,616,320	Supervision and Management	3,616,320	0	3,616,320	0
5,067,100	Special Services	5,067,100	0	5,067,100	0
10,500,000	Depreciation (Tfr to Major Repairs & Reserve)	10,500,000	0	10,500,000	0
(24,000,000)	Revaluation Gain	(24,000,000)	0	(24,000,000)	0
46,570	Debt Management Expenses	46,570	0	46,570	0
100,000	Sums directed by Secretary of State	100,000	0	100,000	0
10,987,610	Repairs and Maintenance	10,987,610	0	10,987,610	0
418,900	Rents, Rates, Taxes and Other Charges	418,900	0	418,900	0
2,500,000	(Gain) or Loss on Disposals	2,500,000	0	2,500,000	0
800,000	Increase in Provision for Bad Debts	800,000	0	350,000	450,000
<b>10,036,500</b>	<b>Total Expenditure</b>	<b>10,036,500</b>	<b>0</b>	<b>9,586,500</b>	<b>450,000</b>
490,430	HRA share of Corporate and Democratic Core	490,430	0	490,430	0
<b>(41,375,600)</b>	<b>Net Cost of Services</b>	<b>(41,369,450)</b>	<b>(6,150)</b>	<b>(41,819,450)</b>	<b>450,000</b>
	<b>Less Interest and Non-Statutory Items:</b>				
2,500,000	Reversal of Gain or Loss on Disposal	2,500,000	0	2,500,000	0
(6,416,370)	Interest Payable and Similar Charges	(6,416,370)	0	(6,416,370)	0
150,050	Interest Receivable	150,050	0	150,050	0
(13,500,000)	Loan Repayment (trf to Capital Adjustment Account)	(13,500,000)	0	(13,500,000)	0
(3,700,000)	Revenue Contribution to Capital	(3,700,000)	0	(3,700,000)	0
(726,720)	Depreciation from MRA	(726,720)	0	(726,720)	0
(24,000,000)	Revaluation Gain	(24,000,000)	0	(24,000,000)	0
<b>(45,693,040)</b>	<b>Total Adjustments</b>	<b>(45,693,040)</b>	<b>0</b>	<b>(45,693,040)</b>	<b>0</b>
<b>(4,317,440)</b>	<b>Surplus / (Deficit)</b>	<b>(4,323,590)</b>	<b>(6,150)</b>	<b>(3,873,590)</b>	<b>450,000</b>
9,328,560	<b>Opening HRA Operating Balance</b>	13,901,087	4,572,527	13,901,087	0
(4,317,440)	In-year Surplus / (Deficit)	(4,323,590)	(6,150)	(3,873,590)	450,000
<b>5,011,120</b>	<b>Closing HRA Operating Balance</b>	<b>9,577,497</b>	<b>4,566,377</b>	<b>10,027,497</b>	<b>450,000</b>

**Current budget changes**

Supporting People Contribution	
Reduction in grant from the HCC effective Qtr 4	(6,150)
Special Services	
Revenue element of Aids and Adaptions budget transferred to the Trust operations	225,000
Trust fee increased for the Aids and Adaptions budget transfer	(225,000)
Favourable balances brought forward from 2015/16	4,572,527
Total current budget changes	<u>4,566,377</u>

**Forecast budget changes**

Bad Debts Expense: Based on review of performance for last 3 years	450,000
	<u>450,000</u>
	<u>5,016,377</u>